



**UltraCare**  
MORE THAN JUST HEALTHCARE

**JOBS**

**OAKLAND, CA**

**IMMEDIATE NEED: COVID-19 Testing Professionals**  
**20 Full-Time Positions Available**

**JOB HIGHLIGHTS**

Clinicians will be required to travel to school buildings, up to 3 per day, within the city of Oakland, CA and test entire classrooms.

**POSITIONS:** 20 F/T

**DATES:** Now through May 28, 2022

**HOURS:** 40 hours/week, 8 hours/day

**PAY RATE:** \$25/hour guaranteed.

**REQUIREMENTS**

- Medical Professional/Clinician: California Certified EMT, CNA, LPN, etc.
- Valid driver's license and own reliable transportation
- Tech Savvy (ability to operate computer, navigate website)
- Pass Background Check
- W2 Status
- PPE Provided, Scrubs Provided
- Portal Training Provided

UltraCare will provide site coordinators or medical staff ("Professionals") at each customer site designated by OUSD. Such Professional will assist with the Oakland Uniformed School District (OUSD) testing program to be conducted at such customer site. UltraCare is equipped to establish and operate test sites that offer: PCR tests, Antigen Rapid tests, Pooled tests.

**Staff Required**

- OUSD will identify a list of schools tiered by priority (including addresses), target date for start of testing at each priority level, and type of test to be conducted.
- UltraCare will need a minimum of ten (10) days to recruit staff for a school testing site. If UltraCare is unable to provide the minimum staffing requirements of two clinicians, OUSD can decide to push the start-date for testing to the following week.
- At least twenty-four (24) hours before the target date for start of testing, UltraCare will provide a guaranteed minimum number of testers who will be available, including their assignments and contact information.
- Testing shall be conducted by a Testing Team consisting of a minimum of two (2) Professionals per location/per day, unless otherwise requested by OUSD or customer, as applicable, in writing.
- A single Testing Team may be asked to attend up to 3 sites in a day. UltraCare shall be responsible for scheduling Professionals' shifts appropriately to allow the necessary number of Professionals to attend multiple sites, based on a daily schedule set by OUSD.

**Services and Responsibilities:**

*To prepare for testing preparation day, UltraCare will:*

In collaboration with OUSD Central Office staff, assist with the testing onboarding process by, without limitation, registering testing site locations, confirming testing kits and supplies have been ordered, requesting access to lab's portal and registering collected samples (for PCR and/or Pooled testing) and processing results at testing site (Antigen Rapid).



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On a testing day, a Professional will:

**Before testing**

- Conduct a walk-through of testing site, including locations where testing will take place, where tests are stored, and where materials should be disposed of;
- Confirm all registrations and consents for test participants have been captured and uploaded into OUSD's digital portal (Primary, or other system, as specified by OUSD) or in paper format at the test site for all testers;
- Manage test day setup, including, without limitation, by answering questions regarding the test day logistics and the testing process,
- Arrive on time to testing locations with adequate PPE, including gloves, hand sanitizer, and masks, and with fully-charged devices for test registration and data entry;
- Help customer determine where the test center should be located in the customer's premise;
- Help customer develop a plan to ensure the safety of test takers and administrators; and
- Coordinate and communicate with the district /school contacts designated to oversee testing process;

**During testing**

- Assist with swabbing test takers; and
- Issue and log each test sample using the tracking system or method developed by the site. UltraCare shall ensure that the Professionals treat any personally identifiable information collected during the testing process as confidential, and will not copy, transmit or disclose such information in any manner;
- Ensure that each test taker's name, registration, consent, and date of birth are confirmed before testing and recording results;
- Treat all test takers with professionalism and respect;
- Flag any inconclusive tests in Primary (or appropriate system) for secondary review, or request secondary review with another Professional on site;
- Provide all equipment and technology needed to conduct testing, including but not limited to appropriate PPE such as gloves and masks, along with technology such as computers, laptops, or tablets. *NOTE: test site must provide access to Wi-Fi allowing Professionals to access lab's portal and upload information.*

**After testing**

- Lock/confirm all results in Primary, or other portal, as specified by OUSD;
- Scan or key in collected samples into lab's portal and pack up collected samples for Fedex, courier or any other shipping services for shipping samples to laboratory for processing;
- Dispose of any used materials properly, clean up the testing area and notify customer that testing has concluded;
- Assist and provide guidance with testing, including, without limitation, creating a plan for confirmatory PCR testing or Antigen Rapid testing at the customer's direction and helping the customer set up accounts for individual test takers in OUSD's digital portal and capturing Antigen test results;
- OUSD shall, however, provide internet access, providing UltraCare with access to each school's Wi-Fi.

**To apply or for more information please contact:**